

Balbriggan Traveller Project

Application Form for the Position of PHC Coordinator

Include as much relevant information about yourself as possible - use additional pages if necessary.

Personal Information	
Full Name:	
Address:	
Telephone:	Mobile: Home: Work: Can we leave a message: Yes: _____ No: _____
E-mail address:	
Date of birth:	
Do you hold a valid, full clean Irish / European driving licence?	Yes: _____ No: _____ If yes, what category: _____
Are there any restrictions on your right to work in Ireland?	
If appointed, how much notice would you require before taking up appointment?	
What is your current salary?	

Education: Please give details of formal education, whether full-time or part-time. - use additional pages if necessary.

Date	Name of School/College	Subjects/Courses Studies	Results/Qualifications

Work History: Please give details of any work history beginning with your present or most recent position. - use additional pages if necessary.

Dates: to-from	Employers Name and Address	Job Title & Description of Duties	Salary

Training Courses and Voluntary Experience:

Dates: To-From	Organisation	Activity / Outcomes

Please state *why* you want to apply for this position and indicate what skills and experience you would bring to the Project. - *You may use additional papers for this section:*

Please explain the skills which you would bring to this position. Please refer to the job specification.- *You may use additional papers for this section*

References: Please provide details of two referees who know you in a professional capacity. We will be writing to them after you have been successfully short listed for the post. Employment will not commence until satisfactory references are obtained. References cannot be accepted from partners or relations

Name	Address	Phone/Email	Occupation:

Health:

If you would like us to know something about your health, please write a short covering note and attach it to this form. Under our equal opportunity policy neither disability nor a history of poor health will impede you from being seriously considered for the post. Balbriggan Travellers Project requires successful applicants to undertake a medical prior to commencement of employment.

Everyone applying to work at Balbriggan Travellers Project, who will come in contact with children, is required to disclose any criminal convictions under the current childcare legislation. Garda clearance will be taken up prior to appointment.

Child Protection:

1. Have you ever been convicted of a criminal offence other than a spent conviction?
2. Has any action ever been taken against you in regard to a child/children?
3. Have you ever been charged with a sexual/physical abuse offence?

If the answer is yes to either of the above, *a detailed explanation must be enclosed.*

Persons with violence or child abuse convictions may NOT apply.

In case of emergency, please contact: _____

Telephone: _____

Declaration:

“I have completed this form fully and honestly, and I hereby declare that the above statements are true to the best of my knowledge. I understand that any deliberate misstatement may render me liable to dismissal, if engaged. I undertake to work with clients and co-workers regardless of personal, social or cultural differences. I also understand from time to time I may learn certain facts about individuals being served by Balbriggan Travellers Project that are of a highly personal and confidential nature. I agree not to disclose any information of this nature to any person without the specific consent of the individuals concerned.”

Signature: _____ **Date:** _____

Please return to:

Lee Davis
 Traveller Health Unit
 Pavee Point
 46 Charles Street Great, Dublin 1
Tel: 01 878 0255 **E-mail:** lee.davis@pavee.ie