Pavee Point Traveller and Roma Centre

Job Description
Education Officer

Would you like to contribute to shaping and advancing education policy at a key time for Traveller and Roma education in Ireland? As work progresses on the implementation of the national Traveller and Roma Education Strategy (TRES), to which Pavee Point has made a significant contribution, we are seeking someone with a strong commitment to human rights, equality and social justice, and experience in policy development, research and advocacy. The role offers an opportunity to influence policy and practice to advance equality of access, participation and outcomes across the education system. Pavee Point invites you to apply to join our dynamic Education Programme.

Pavee Point is a national non-governmental organisation working to promote the human rights of Travellers and Roma. We adopt a community work approach to addressing the rights issues faced by Travellers and Roma across a range of thematic programmes. Our Education Programme is now seeking an experienced person to join the team and contribute to its ongoing work.

Job title: Education Officer

Job overview:

Pavee Point's Education Programme aims to address educational disadvantage experienced by Travellers and Roma, and works in partnership with key stakeholders towards creating conditions for greater uptake and improved outcomes for Travellers and Roma across all educational levels. Through our work we aim to influence policy, education services and systems, and support Traveller organisations and Roma networks. The work is underpinned by collective community development approaches to addressing Traveller and Roma educational issues and promoting the right to education.

Reports to: Education Lead

Place of work: Pavee Point Traveller and Roma Centre (46 Charles St. Great, Dublin 1).

About the Job

There are 2 posts available:

- 1 full-time post
- 1 part-time post (3 days per week)

Contract/Salary scale and conditions:

There are full-time and part-time positions available, with some flexibility depending on the right candidate. We offer a pension scheme and generous leave entitlements. The length of the contract is subject to funding and a probationary period will apply.

Duties and responsibilities:

- Contribute to the Education Programme in line with the strategic goals and commitments of the organisation.
- Work with, support and resource Traveller organisations and Roma networks to strengthen their education work and develop collective responses to education and training issues and requests.
- Support and develop ongoing policy and actions in relation to the implementation of the TRES, the SOLAS strategy, the HE Equity of Access Plan and other relevant national strategies and policies.
- Generate awareness of Traveller and Roma education issues among society and education stakeholders, including through the development and delivery of training, information sessions, content production and other supports to ensure education structures and learning pathways are accessible and adapted for Traveller and Roma learners.
- Network and collaborate with relevant stakeholders, including statutory agencies, education providers and services, Traveller organisations, groups working with Roma and networks.
- Represent Traveller and Roma education and training issues in relevant spaces and structures and undertake representative roles pertinent to the programme work, as requested.
- Support with developing and implementing training, information sessions, content production, and identifying solutions to emerging issues
- Identify and support responses to emerging issues affecting Traveller and Roma education and training.
- Document the work, good practice and issues emerging from this work.
- Liaise with and report to funders and Pavee Point management, and support the programme's ongoing accountability arrangements.
- Contribute to the development of the programme, including through supporting further funding applications.
- Undertake any other duties assigned from time to time by the Programme Manager, Co-Directors or Pavee Point management.

Qualifications / Experience:

- University degree in social sciences, community development, human rights, or other related education associated disciplines
- Minimum 3 years' experience in community development or human rights work
- Experience in working on advocacy, human rights and / or community project, or experience of working in a community setting with Travellers, Roma or other marginalised groups
- Experience of working with Travellers, Roma or other minority groups

The education officer would ideally have the following:

- Experience and qualifications in community development, human rights, education, project or programme coordination/management, or other relevant area to the post
- Clear understanding of issues facing Traveller, Roma and other socially excluded groups and/or experience in working with Travellers, Roma or other socially excluded groups
- Experience in using community development principles in practice
- Knowledge of education policy and practice in Ireland, whether early years education and care, primary/post primary school, further education and training and/or higher education

- Knowledge of Ireland's human rights obligations in relation to minorities and/or education rights
- Experience in policy work
- Experience in partnership work and capacity to work with people from a wide range of backgrounds, agencies and sectors
- Experience with developing and facilitating training and information sessions and content production
- Good interpersonal, communication, computer and writing skills
- Ability to maintain good records of work
- A commitment to equality, interculturalism and anti-racism
- Experience of working with minority ethnic groups would be desirable

To apply:

Please complete the attached application form and email: hr@pavee.ie

For further information, please contact Kerry Gallagher at ed.coordinator@pavee.ie

Closing date: 4th December 2026. Interviews will take place during the week commencing 14th December 2026.